

**NAAC B++ GRADED**



**MARWARI COLLEGE**

[AN AUTONOMOUS COLLEGE OF RANCHI UNIVERSITY, RANCHI]

COLLEGE WITH POTENTIAL FOR EXCELLENCE



**THE ANNUAL QUALITY ASSURANCE REPORT  
(AQR):2004-2006  
TO  
INTERNAL QUALITY ASSURANCE CELL  
(IQAC)**

## **MEETING OF THE NAAC COMMITTEE**

**DATED : 26.05.2004**

A meeting of the NAAC Committee was held on 26.05.2004 under the Chairmanship of the Principal, Dr. Jawed Ahmed. The following decisions were taken :

1. A Committee named **Internal Quality Assurance Cell** was constituted consisting of the following members:
  - a) Prof. Shishir Kumar
  - b) Dr. Indra Pratap Singh
  - c) Dr. Jitendra Sonar
  - d) Dr. Kundan Kumar Thakur
2. It was decided that Prof. Shishir Kumar will be act as Member Coordinator of the IQAC (Internal Quality Assurance Cell).
3. It was decided to constitute QAC (Quality Assurance Cell) under the Chairmanship of the Principal.

The above decision were taken under the light of the NAAC Letter no. **NAAC/VS/Dir-Sec/IQAC-337/2004** dated **19<sup>th</sup> May 2004**.

Sd/-  
**Principal**

### **Members Present**

1. Prof. L. M. Prasad
2. Dr. I. P. Singh
3. Dr. Jitendra Sonar
4. Prof. Shishir Kumar
5. Dr. Kundan Kumar Thakur
6. Dr. D. C. Mullick
7. Dr. Maheshwar Sarangi
8. Prof. K. A. N. Shah Deo

## MEETING OF THE NAAC COMMITTEE

DATED : 24.11.2004

A meeting of members of the Internal Quality Assurance Cell (IQAC) was held on the month of November, 2004 on 24.11.2004, under the Chairmanship of Principal, Dr. Jawed Ahmed and the following decision were taken in the light of the letter no. **NAAC/VS/Dir-Sec/QAC-337/2004** dated **19<sup>th</sup> May, 2004** :

1. The decision taken in previous meeting held on 26.05.2004 were approved.
2. As per the requirements of the above mentioned letter, Quality Advisory Committee (QAC) was constituted under the Chairmanship of the Principal :
  - A) Chairperson : Dr. Jawed Ahmed
  - B) Senior Administrative Officers :
    - a) Dr. L. M. Prasad
    - b) Dr. Sudha Verma
    - c) Dr. D. C. Mullick
    - d) Dr. Pratima Sinha
    - e) Dr. Tulsi Modi
    - f) Dr. J. K. Prasad
    - g) Dr. B. B. Lal
    - h) Dr. B. B. Mahto
    - i) Prof. K. A. N. Shah Deo
    - j) Prof. B. M. Sahu
    - k) Prof. Maheshwar Sarangi
  - C) Teachers :
    - a) Dr. N. K. Agarwal
    - b) Dr. Madhu Gupta
    - c) Dr. Rajni Bhagat
    - d) Prof. Shakuntala
    - e) Dr. A. K. Baranwal
    - f) Prof. Sushil Kumar 'Ankan'
    - g) Dr. S. N. Paul
    - h) Dr. M. P. N. Singh
  - D) Member from Management :
    - a) Dr. A. K. Sahay, CCDC, Ranchi University, Ranchi

- b) Dr. K. N. Dubey, Proctor, Ranchi University, Ranchi
- E) Nominee from Local Society :
- a) Dr. K. Kumar
- b) Dr. C. R. Laha
- F) Coordinator of IQAC : Prof. Shishir Kumar, as Member Coordinator
- G) Librarian : Sri B. M. Sharma

3. It was also resolved that as per guidelines of NAAC, the Annual Quality Assurance Report of the IQAC will be prepared and sent by the end of December, 2004.

Sd/-  
**Principal**

**Members Present**

1. Prof. Shishir Kumar
2. Dr. I. P. Singh
3. Dr. Jitendra Sonar
4. Dr. Kundan Kumar Thankur

## **MEETING OF THE NAAC COMMITTEE**

**DATED : 11.01.2005**

A meeting of Internal Quality Assurance Cell (IQAC) was held on 11.01.2005 under the Chairmanship of the Principal, Dr. Jawed Ahmed and the following decisions were taken :

1. The decision taken on 24.11.2004 were approved.
2. It was decided to notify the decision and accordingly a copy of same will be sent to NAAC at the earliest opportunity.
3. Letter of the NAAC bearing no. **NAAC/KBR/IQAC-Eastern Region/23/2004** dated **22.12.2004**, was discussed and Coordinator IQAC was directed to do needful.
4. The Coordinator of IQAC is advised to discuss with the undersigned to fix up a meeting of QAC members on 19.01.2005.

Sd/-  
**Principal**

### **Members Present**

1. Prof. Shishir Kumar
2. Dr. I. P. Singh
3. Dr. Jitendra Sonar
4. Dr. Kundan Kumar Thankur

## MEETING OF THE NAAC COMMITTEE

DATED : 19.01.2005

A meeting of QAC was held under the Chairmanship of the Principal, Dr. Jawed Ahmed on 19.01.2005 at 03:00PM. The following members were present :

1. Dr. L. M. Prasad
2. Dr. Sudha Verma
3. Dr. D. C. Mullick
4. Dr. Pratima Sinha
5. Dr. Tulsi Modi
6. Dr. J. K. Prasad
7. Dr. Rajni Bhagat
8. Dr. B. B. Lal
9. Dr. B. B. Mahto
10. Prof. K. A. N. Shah Deo
11. Prof. B. M. Sahu
12. Prof. Maheshwar Sarangi
13. Dr. N. K. Agarwal
14. Dr. Madhu Gupta
15. Prof. Shakuntala
16. Dr. A. K. Baranwal
17. Prof. Sushil Kumar 'Ankan'
18. Dr. S. N. Paul
19. Dr. M. P. N. Singh
20. Sri B. M. Sharma
21. Prof. Shishir Kumar
22. Dr. I. P. Singh
23. Dr. Jitendra Sonar
24. Dr. Kundan Kumar Thakur

University and Local society members present :

1. Dr. Ajit Kumar Sahay, CCDC, Ranchi University, Ranchi
2. Dr. K. N. Dubey, Proctor, Ranchi University, Ranchi
3. Dr. K. Kumar
4. Dr. C. R. Laha

The object of the meeting was to introduce the different members and to discuss over the matters as referred in letter no. **NAAC/VS/Dir-Sec/IQAC/337/2004** dated **19<sup>th</sup> May, 2004** and to welcome the suggestions by the members :

- i] It was decided to submit AQAR Annual Report within a short time to NAAC.
- ii] The meeting of the QAC will be held once within every two months to evaluate and monitor the progress of the action taken with regard to various suggestions made by the Hon'ble members.
- iii] On the submission of NAAC report by the Principal in the meeting on the various points of observation, the following suggestions were made by the Hon'ble members :

- 1) **Health Centre** : It was decided to create health centre both Boys and Girls Section. It was advised to contact the civil Surgeon to send physicians at least for One Hour in a week for both the section suitable mechanism be diverged for smooth functioning of this Health Centre under guidance of the Civil Surgeon.
- 2) **Assesment of Student/Teachers** : Regular class tests and terminal examination should be held for this purpose. Beside regular Seminars may be held for honours and Post Graduate classes. For evaluation of performance of teachers, the performance provided by NAAC for evaluation of teachers by students be studies and it changes required, it should be made accordingly and to distribute it among the students to be filled in.
- 3) **Remedial Classes** : Remedial classes for ST, SC and weaker section of the students should be started. One hour special classes for graduate and post graduate students should be held once in a week.
- 4) **Research Projects** : It was decided to encourage the teachers of the different faculties to conduct minor as well as major research project should be relevant to the present need of the society.
- 5) **Land for Hostel and Accommodation of Staff** : It was decided to request the Ranchi Municipal Corporation to provide its barren Land behind the College measuring 3½ acres approximate to construct hostel for students and accommodation for staff, beside the University should be requested to take action in respect of the request-letter which has been sent to vacate the staff quarters in Women Section. This will be helpful for creation of Women's hostel there.
- 6) **Old Boys Alumni** : A Committee consisted of Dr. J. Sonar, Dr. Rajni Bhagat, Prof. Sushil Kumar 'Ankan' and Prof. K. A. N. Shah Deo may be formed to collection of data for Old Boys Alumni and to hold their meetings to welcome their suggestions for the

improvement of the College and to use their expertise in enhancement of the quality of education in the College.

- 7) **Use of surplus Fund** : The surplus Fund may be utilized to conduct Industrial and Academic Tours for Graduate and Post-Graduate students. Besides the teaching staff should be provided fund to attend Seminars. Besides at least 15 computers should be purchased for the M. Com. students with the available fund.
- 8) **Students Attendance** : Regarding the deteriorating attendance of the students in classes it was suggested by the Hon'ble members to prepared the data base of the students, so that their absentees can be reported to their guardians in time.
- 9) **Professional Development Programme** : It was decided for Professional Development Programme, Computer teaching for non-teaching staff should be carried on once in a month at least. Besides they should be given proper training for proper record keeping and Account keeping by inviting experts from outside agencies.
- 10) **Placement Cell** : The Placement Cell already set up should be activated. Initiatives steps to contact the Industrialist and different agencies for placement of competent students are to be taken.
- 11) **Women Cell** : It was also suggested to activate the role of women cell and to link it with NGOs like CARE, KASA etc.
- 12) **PG Centre for other Faculties** : Proposal of opening of PG Centre in different faculties be sought and steps to be taken accordingly in this respect.
- 13) **Botanical Garden** : A Botanical garden under the supervision of the Department of Botany, should be made near the old canteen. It was also suggested to plant medicinal plants there.
- 14) **Grants for Centre for Excellence** : For grants for Centre for excellence, adequate grants should be requested from University Grants Commission and proposals according to the needs may be prepared.
- 15) **Office Automation** : Proposal be sought for complete automation of office different departments.

**Sd/-  
Principal**